



Shaping Little Hearts to be the  
Light of the World.

Office use only:  
Date enrolled: \_\_\_/\_\_\_/\_\_\_  
Reg. Fee Paid: \_\_\_\_\_  
Supply Fee Paid: \_\_\_\_\_  
1<sup>st</sup> month Tuition: \_\_\_\_\_  
Days Enrolled: \_\_\_\_\_  
Class: \_\_\_\_\_  
Fellowship 1: \_\_\_/\_\_\_/\_\_\_

### 2018-2019 Registration Form

Student's Full Name: \_\_\_\_\_

Sex: M / F      Date of Birth \_\_\_ / \_\_\_ / \_\_\_      Age on Sept. 1 2018: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Mother: \_\_\_\_\_      Father: \_\_\_\_\_

Phone: \_\_\_\_\_      Phone: \_\_\_\_\_

Cell: \_\_\_\_\_      Cell: \_\_\_\_\_

E-Mail: \_\_\_\_\_      E-Mail: \_\_\_\_\_

Preferred weekly correspondence email?      Mother / Father / Both

Who does child reside with? \_\_\_\_\_

Other than parents listed, who is allowed to pick child up from school:

Name: \_\_\_\_\_ DrLc #: \_\_\_\_\_

Name: \_\_\_\_\_ DrLc#: \_\_\_\_\_

Name: \_\_\_\_\_ DrLc#: \_\_\_\_\_

#### Emergency Contact Information:

Emergency #1: \_\_\_\_\_ Ph#: \_\_\_\_\_

Emergency #2: \_\_\_\_\_ Ph#: \_\_\_\_\_

Physician: \_\_\_\_\_ Ph#: \_\_\_\_\_

Dentist: \_\_\_\_\_ Ph#: \_\_\_\_\_

Hospital Preference: \_\_\_\_\_ Ph#: \_\_\_\_\_

Medical Insurance Company: \_\_\_\_\_

Medical Policy #: \_\_\_\_\_ Plan#: \_\_\_\_\_

Does your child have specific dietary restrictions, allergies, or other health concerns that require special attention? A written Allergy Plan must be provided by physician. \_\_\_\_\_

List any medications that your child takes on a regular basis:

Is your child potty trained? Y / N Does your child require help in the bathroom? Y / N

Please explain: \_\_\_\_\_

Language(s) spoken at home: \_\_\_\_\_

List any concerns that you have for your child in the areas of social, emotional, physical and language development: \_\_\_\_\_

What expectations do you have of our program for your child?

Please list family's religious / church affiliation(s):

I give permission for my child's picture to be printed and/or posted on the preschool/church website. No names will be listed. Please circle.

Yes / No

Please let us know what led you to Ridgeview Preschool:

- Our Website
- Signs/Driving by the Church
- Internet Search
- Referral

Who can we thank? \_\_\_\_\_

The 1<sup>st</sup> month's tuition (Sept) and Annual Registration/Insurance fee is due at the time of enrollment. Tuition is due one month in advance. The Supply Fee is due on September 1<sup>st</sup>. Tuition payments for the remaining 8 months are due September through April, beginning the 1<sup>st</sup> of each month. The 9<sup>th</sup> and final payment will be due in April with no payment due in May. **Tuition is late on the 10<sup>th</sup> and late fees applied on the 11<sup>th</sup> of the month.**

If you choose to withdrawal your child, we must be given **30 days (1 month) advance notice.** Annual registration and supply fees are not refundable. Tuition is refundable only if 30 days notice is given and we do not prorate monthly tuition refunds.

**I would like to register my child for:**

\_\_\_\_\_ 2 days a week:

\$130 Annual Reg. (Due at Enrollment)  
\$80 Supply Fee (Due Sept. 1st)  
\$165 Tuition (Enrollment & Monthly)

\_\_\_\_\_ 3 days a week:

\$165 Annual Reg. (Due at Enrollment)  
\$115 Supply Fee (Due Sept. 1st)  
\$250 Tuition (Enrollment & Monthly)

\_\_\_\_\_ 4 days a week:

\$195 Annual Reg. (Due at Enrollment)  
\$145 Supply Fee (Due Sept. 1st)  
\$325 Tuition (Enrollment & Monthly)

\_\_\_\_\_ 5 days a week:

\$225 Annual Reg. (Due at Enrollment)  
\$175 Supply Fee (Due Sept. 1st)  
\$400 Tuition (Enrollment & Monthly)

**Multi-child Discount**

15% discount applies to tuition only for 2<sup>nd</sup> & 3<sup>rd</sup> child in the same family

**Which days of the week do you prefer?**

\*Please select a 1<sup>st</sup> and 2<sup>nd</sup> choice preference. If a 2<sup>nd</sup> choice is not chosen, and 1<sup>st</sup> choice preference is filled your child will be placed on the waiting list until space becomes available.

\_\_\_\_\_ MWF (3 days)

\_\_\_\_\_ Tues/Thurs (2 days)

\_\_\_\_\_ Mon-Fri (5 days)

\_\_\_\_\_ Add a day M W F (Circle additional days) (Must currently be signed up for a min. of 2 days)

A 1<sup>st</sup> choice and 2<sup>nd</sup> choice must be chosen. In the case we cannot fulfill your 1<sup>st</sup> choice we will choose your 2<sup>nd</sup> choice, if space is available. When selecting preschool days prekindergarten guidelines are reinforced daily, however our program curriculum is planned for MWF and TTH days.

**Which age group applies to your child?**

\*non-potty trained 3 or 4 years olds will be placed in the Frogs class.

\_\_\_\_\_ Loving Lambs (18 months - 2 year olds)

\_\_\_\_\_ Faithful Frogs (older 2's - 3 year olds)

\_\_\_\_\_ Kind Kangaroos (3-4 year olds)

\_\_\_\_\_ Gentle Giraffes PreK Class (4-5 year olds)

\_\_\_\_\_ Joyful Jaguars PreK Class (4-5 year olds)

Class enrollment is based on the child's birth-date. Notification of class assignment will be emailed in August before school begins. Please email us with any questions or concerns regarding enrollment.

The first month tuition and registration/insurance fee must be paid either online or by check along with this registration form to reserve your child's space. However, if all preschool classes are full and we are unable to fulfill your request, you will be notified immediately. Updated immunization records, state registration form 2935 (signed by the doctor) and an allergy emergency plan if applicable, are due by the first day of class. Students without updated records will not be admitted or allowed to attend preschool due to the Texas Department of Family Services guidelines and regulations.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_